

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

October 13, 2013

The Regular meeting was called to order at 6:01 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance Jose Iniguez, Director-Secondary Education led the Pledge of Allegiance.

Roll Call Trustee Vivian Hansen Trustee Linda Garcia
Trustee Sonya Cuellar Trustee Tony Peña
Trustee Alicia Anderson

Administrators Present Herman Mendez, Superintendent
Michael Conroy, Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Ranita Browning, Director-Fiscal Services
Kim Cole, Director-Special Education/ECE
Cindy DiPaola, Director-Maintenance & Operations
Rosemary Green, Director-Human Resources
Jose Iniguez, Director-Secondary Education/CTE
Troy Marshall, Director-Technology
Manuel San Miguel, Director-Student Services
Chris Stamm, Director-Nutrition Services
Greg Buckner, Principal-Paramount High School
Richard Morgan, Principal-Paramount Adult School
Scott Law, Assistant Principal-Zamboni Middle School

Regular Meeting Trustee Cuellar moved, Trustee Anderson seconded and the
October 23, 2013 motion carried 5-0 to approve the Regular meeting agenda of
1.269 October 9, 2013.

Regular Minutes Trustee Peña moved, Trustee Cuellar seconded and the motion
October 9, 2013 carried 4-1 to approve the Regular meeting minutes of October
1.270 9, 2013.

REPORTS

Student Board Maria Rivera-Paramount High School, Ayline Alcaraz-
Representatives' Paramount High School-West Campus, Ariel Waggener-Buena
Vista High School and Hector Hernandez-Paramount Adult

School reported on school academic, athletic and extra-curricular activities.

Employee Representatives' Reports

CSEA President Jolanda Dudgeon had no report. There was no TAP representative in attendance.

Board Member Reports

Trustee Anderson attended the PHS football game vs. GAHR, the MESA Kick-off event, the Dental Clinic hosted by Paramount Unified School District, Dr. Max Martinez and USC. She also visited the JROTC program and attended a FHA meeting at PHS.

Trustee Cuellar attended the MESA kick-off event, the Dental Clinic hosted by Paramount Unified School District, Dr. Max Martinez and USC. She also visited the JROTC program and attended a FHA meeting at PHS.

Trustee Garcia wished to thank the MESA program for the MESA kick-off shirt she received.

Trustee Hansen attended the MESA kick-off event, the Dental Clinic hosted by Paramount Unified School District, Dr. Max Martinez and USC. She also visited the JROTC program and attended a FHA meeting at PHS.

Trustee Peña attended two PHS football games and wished to thank Zamboni Middle School for the various items received and also the MESA program for the t-shirt received.

Superintendent's Report

Superintendent Mendez highlighted a variety of items:

- Superintendent Mendez shared with the Board that Buena Vista High School Principal Jean Law attended the City of Lakewood's annual program "Lakewood Celebrates" and accepted a proclamation for Red Ribbon Week on behalf of the District.
- Mr. Mendez shared that our schools have been active in the annual Red Ribbon week event that promotes a drug free and positive choices message for our students.
- He attended the 10th Annual Association of Latino Administrators and Superintendent's conference.
- Superintendent Mendez shared that the Paramount PTA Council is sponsoring "Explore the Arts" competition where students are encouraged to submit their art in Dance, Film, Literature, Music, Photography or Visual Art. This year's theme is "Believe, Dream, Inspire".

Bulletin Boards – Zamboni Middle School

Assistant Principal Scott Law with the assistance of the Wildcat, Zamboni Middle School's mascot presented an overview of the Boardroom bulletin boards representing Zamboni Middle

School's educational program student work. The bulletin boards reflect the theme of "We Teach. What's Your Superpower?" and enhance the educational message sent to visitors and District office employees.

Preparing Students for College and Career

Dr. Jose Iniguez, Director of Secondary Education shared with the Board that the purpose of the presentation is to review the definition of Common Core Standards, College Readiness and Career Readiness and explain how they are being implemented at Paramount High School and Paramount High School-West.

Morrie Kosareff, PHS-West Principal, added that the District has been preparing for Common Core Standards through professional development that included having a consultant from the Common Core Institute, a full day professional development for all Language Arts teachers, Lead teachers attended four days of training in ELA shifts, and Lead teachers will provide on-site training to all ELA teachers throughout the year. The District will also monitor the professional development progress through learning walks, regular observations with feedback and through professional learning community collaboration.

Dr. Greg Buckner, PHS Principal, shared that college and career readiness standards include:

- Apply appropriate technical skills and academic knowledge
- Communicate clearly, effectively, and with reason
- Utilize critical thinking to make sense of problems and persevere in solving them
- Work productively in teams
- Employ valid and reliable research strategies

Students prepare for college with advanced placement and honors classes at PHS and PHS-West. Enrollment in AP classes have more than doubled in the last five years. Over 1,000 students are now enrolled in AP classes, more than 85% of courses offered meet UC A-G qualifications and more than 40% of graduating 2012-13 seniors met UC A-G requirements.

PHS-West offers Honors World History, Honors Language Arts and Geometry. Honors courses prepare students for AP classes. The District also provides support to students to complete Advance Placement and Honors classes by offering an AP summer institute. The summer institute has been offered during the past two years to prepare students for success in AP classes. Many teachers host AP classes sessions on Saturdays and after school throughout the school year. Counselors communicate with both parents and students throughout the year regarding course options, including A-G requirements, strategies for success, and post-graduate plans.

PHS and PHS-West also offers career preparation through CTE Pathways:

Engineering and Architecture

- Introduction to Engineering
- Principles of Engineering
- Computer Integrated Manufacturing
- Computer Assisted Drafting and Design
- Architectural Design

Media Services

- Media Design and Development
- Film and Video Production
- Photography
- Graphic Design

Therapeutic Services

- Medical Technology
- Health Careers Foundations
- Health Careers Exploration
- Health Careers Internships

The Health Science Capacity Building Grant funded through State Department of Education will assist with aligning Core and CTE courses in grades 7-12 through the collaboration among teachers. It will also assist to align with post-secondary course work through collaboration with Cerritos Community College. It will provide Industry certification in the areas of Administrative Medical Assistant, Clinical Medical Assistant, Electrocardiogram Technician and Venipuncture/Injection.

The District's next steps are to continue to provide professional development and learning walks focused on shifts in ELA and Math, align/revise high school curriculum and assessment to support Common Core Standards. With College Readiness, the District will assess courses offered and analyze how to increase A-G offerings and submit increased number of courses for A-G approval. The District will also align pacing guides with new CTE standards, articulate courses between middle and high school, create certification/licensure for courses in all pathways, meet regularly with CTE Advisory Group, increase feedback from industry partners to adjust curriculum, and establish new pathway based on demands of global economy and student interest.

Measure AA Bond – Series 2013 Bond Issuance

Mr. Michael Ogburn, Senior Vice-President of California Financial Services provided the Board with an overview of the Series 2013 Measure AA Bond issuance that is before the Board for a vote during today's meeting.

Mr. Ogburn shared with the Board that Measure AA was approved by the voters in the 2006 in the amount of \$100 million dollars. The District completed the issuance of \$32 million

principal amount of Bonds in 2007 and \$34.044 million principal amount of Bonds in 2011. The District has a principal amount of \$33.955 million of Bonds remaining to be issued under the 2007 Bond Authorization. Given the Proposition 39 annual \$60.00 tax limitation and latest assessed values, the issuance of the remaining \$33.955 million principal amount of Bonds can be completed in 2013.

The Resolution before the Board today provides for the Series 2013 Bonds to be issued and the District's funding team will be positioned to complete the issuance of the Series 2013 Bonds on or before December.

**BOARD MEETING
CALENDAR**

There were no changes to the Board meeting calendar.

HEARING SECTION

During the hearing section, Mr. Jon Tanklage with Marukan Vinegar a business in the City of Paramount and also a member of the District's Citizen's Bond Oversight Committee addressed the Board to offer on behalf of the committee support of Resolution 13-14 Measure AA Series 2013 General Obligation Bond Issuance. Mr. Tanklage shared that the District has met and exceeded the requirements the agenda item outlines. He added that in the committees view, the District has good plans in using the funds appropriately and they understand and support the release of the remaining Bonds.

Superintendent Mendez also shared correspondence from additional committee members Gary Endo and Paul Dennis.

Mr. Endo's comment read: as a resident of Paramount, a parent and member of the Paramount Unified School District Citizen's Oversight Committee, I strongly recommend that the Board adopt resolution 13-14 tonight. Time is of the essence...due to the passage of AB 182 and the imposed parameters on bond issues beginning in January 1, 2014, coupled with the uncertainties within our economy, financial markets and monetary system, it would be prudent to complete the remaining Measure AA authorization in 2013. Under the leadership of former superintendent Dr. David Verdugo and Dr. Michael Conroy, the District has done an impressive job in addressing the facility needs of our schools/community.

Mr. Dennis's comment read: as a business member of the Community Oversight Committee, I received and reviewed the current status of the projects and funding related to measure AA passed in 2006. As part of the analysis we discussed the January 2014 effective date of Assembly Bill 182. Based on my understanding of the information presented, I would concur with the Board's decision to release the remaining funds available under measure AA prior to the effective date of AB 182. It is my understanding the Assembly Bill 182 which addresses the

management of CA school district bond issues will shorten the maximum repayment term for specific types of bonds and will also provide a 4 to 1 cap on the repayment ratio. Those parameters will effectively reduce the total funds available for improvement under Measure AA. Hence, a concurrence with a decision to release the funds during the Q4 of 2013

CONSENT ITEMS

0.271

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

Human Resources

Personnel Report
13-06
2.271

Accept Personnel Report 13-06, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2013-14 State Budget Act and related legislation.

Educational Services

Professional Activities
13-03
3.271

Approve the Professional Activities Report 13-03 for a team of Educational Services staff and Common Core lead teachers to attend an out-of-state professional development.

Business Services

Purchase Order Report
13-08
4.271

Approve Purchase Order Report 13-08 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
September 2013
4.271

Approve warrants for all funds through August with a total of \$10,030,509.77.

Donations
4.271

Accept the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

Business Services

Resolution 13-14, Measure
AA Authorized School
Projects Series 2013 General
Obligation Bond Issue
4.272

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to adopt Resolution 13-14 approving the substantially final forms of the Bond Documents, and authorizing the activities required to complete the issuance of the District's Series 2013 Bonds.

Human Resources

Clinical Education Affiliation

Trustee Anderson moved, Trustee Peña seconded and the

Agreement with Western
Governors University
2.273

motion carried 5-0 to approve the 2013-14 Declaration of Need for Fully Qualified Educators in Paramount Unified School District for submission to the California Commission on Teacher Credentialing.

Resolution 13-12 Teachers
Instructing Single Subject
Classes per Education Code
44263
2.274

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to adopt Resolution 13-12, Teachers Instructing Single Subject Classes per Education Code Section 44263 for the 2013-14 school year.

Resolution 13-13 Teachers
Instructing Multiple Subject
Classes per Education Code
44256(b)
2.275

Trustee Peña moved, Trustee Garcia seconded and the motion carried 5-0 to adopt Resolution 13-13, Teachers Instructing Multiple Subject Classes per Education Code Section 44256(b) for the 2013-14 school year.

Teachers Instructing Subjects
per Education Code Section
44258.7(b) - Coaching
2.276

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the list of teachers instructing subjects per Education Code Section 44258.7(b) - Coaching for the 2013-14 school year.

Classification Study of a Job
Developer/Job Coach
2.278

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the reclassification of a Job Developer/Job Coach position, to Job Developer Specialist, and approve the updates to the job description and reallocation of salary to range 128 (\$3,372 - \$4,108) per month).

Establishment of a Job
Description for Job Coach
and Establishment of, and
Employment Authorization for,
a 6.5 per day, 11-month Job
Coach Position at Adult
Transition
2.279

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the new job description of Job Coach and establishment of, and employment authorization for, one 6.5 hour per day, 11-month Job Coach at Adult Transition.

Educational Services

Nonpublic School Placements
for Special Education
Students for 2013-14
3.280

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to approve the placement for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2013-14 school year.

Business Services

Budget Adjustments as of
September 30, 2013
4.281

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the 2013-14 Budget Adjustments for the General Funds, Unrestricted and Restricted, and Child Development Fund.

Water Right License and Agreement with the City of Paramount for 2013-14 and 2014-15
4.282

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Water Right License and Agreement for the 2013-14 and 2014-15 Allowed Pumping Allocation Water Rights to the City of Paramount, and further authorize the Superintendent or designee to execute all necessary documents.

Public Self-Insurer's Annual Report 2012-13
4.283

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to accept the Self-Insurer's Annual Report for 2012-13 with total liabilities reported and funding of such liabilities in compliance with the Government Accounting Standards Board Publication. Authorize the Superintendent or designee to execute all necessary documents.

Agreement with Walsworth Yearbooks
4.284

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the agreement with Walsworth Yearbooks to provide yearbooks for Paramount High School, and authorize the Superintendent or designee to complete all necessary documentation for finalization of the agreement.

Third-Party Contract between Los Angeles County Office of Education and Children's Hospital Los Angeles Medical Group – Contract No. 099631:13:14
4.285

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the third-party agreement between Los Angeles County Office of Education (LACOE) and Children's Hospital Los Angeles Medical Group to allow for the District to bill Medi-Cal for allowed Speech/Language and Occupational Therapy evaluation and treatment services specified through students' Individualized Education Plans (IEPs).

INFORMATION ITEMS

Business Services

Monthly Financial Statements, September 2013

Staff presented in J-200 format a Financial Statement for each fund for the months of July to September 2013.

Monthly Financial Statements, September 2013 – Special Education

Staff presented in J-200 format a Financial Statement for Special Education for the months of July to September 2013.

Monthly Financial Statements, September 2013 – Self-Insurance Fund - Health and Welfare

Staff presented in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to September 2013.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be November 13, 2013, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:14 p.m. to discuss conference with real property negotiator, conference with labor negotiator, conference with legal counsel-anticipated litigation and governance team items.

There was no action taken in Closed Session.

OPEN SESSION

The Board reconvened to Regular Session at 9:43 p.m. Vice President Cuellar reported that the Board had discussed conference with real property negotiator, public employee discipline/dismissal/release, conference with labor negotiator, conference with legal counsel-anticipated litigation and governance team items.

ADJOURNMENT

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on October 23, 2013 at 9:44 p.m.

Herman M. Mendez, Secretary
To the Board of Education

President

Vice President/Clerk